Module 13: Letting People Go

The first action is to ALWAYS involve HR and legal professionals early. There are often very specific requirements around documentation and communication, with your word choices and actions having a greater impact than you may realize. So always seek guidance and support as early in the process as possible.

What are the 3 strategies to use when you have to lead a face-to-face meeting for terminating a person's employment?

1.

2.

3.

Notes:_____