

Cope University Step 1: Read and review the Training Guides on the next four lessons.

Also, click on the resources to the right to read Expense Policy information and the questions frequently asked by card users.

- Expense Policy Cheat Sheet
- FAQs – Frequently Asked Questions by Card Users

For future reference, all UMB Training Guides and the Resource Documents included in this course are available on your Cope University Dashboard>Resources Tab.

